

Simple Steps for Planning Perfect Programs (Full Day)

Do you work or volunteer in an organization that develops programs, services or projects? If so, then this course is a MUST to help you explore introductory planning principles, processes and techniques.

This one-day course is designed with practical, interactive learning activities. You'll discuss the importance of the planning process, its key steps and the components of a program/service profile. And you'll leave with new skills and tools to put planning processes to use and to better engage in planning discussions.

**This is not a project management course.*

Learning Outcomes:

- Identify the importance of planning.
- Describe the key steps in planning a program/service.
- Create a program/service profile.
- Discuss strategies for determining appropriate activities.
- Create a draft logic model to support evaluation.
- Describe the key components of an action plan.
- Discuss the importance of evaluation.

Facilitator:

Gerard Murphy, Barefoot Facilitation Inc.

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